



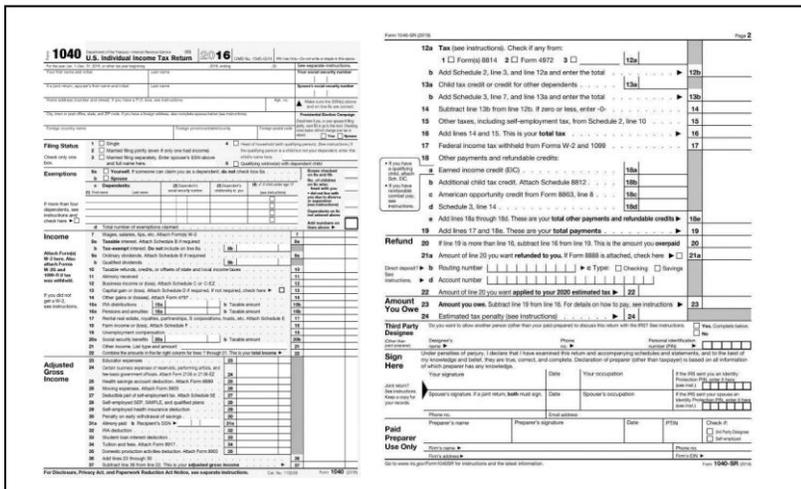
**The American Place
Citizenship Services**
500 Main St, Hartford, CT 06103
P: (860) 695-6337 W: tap.hplct.org



N-400 DOCUMENT CHECKLIST

ALL APPLICANTS

1. **Photocopy of Green Card:** We need a copy of the front AND back.
2. **CT State ID OR CT Driver's License:** If you do not have a state ID or driver's license you may submit an official document such as a lease or utility bill indicating, you have resided in CT for the past 3 months or more.
3. **A photocopy of the biographic data page of your most recent passport OR if you do not have a passport your I-94 is sufficient.** The biographic data page is the page with your photograph, name, date, and place of birth.



4. **The 1040 forms from your tax returns for the past 5 years.** The 1040 form is NOT your W-2 form. It is usually 2 pages long; we do not need the rest of the tax return. If you do not have the copies, you can obtain them from the person who prepared your taxes, or download them if you use an online service like TurboTax, or you can request that they be sent to you by postal mail or

online by visiting the IRS website at <https://www.irs.gov/individuals/get-transcript> We can begin your application process with the most recent 1040 you have filed, but we will not be able to submit your application without reviewing the entire 5 years.

4. **Employment history over the past 5 years:** Please write out your employment history over the past 5 years. You must include:

- ✓ The name of the employer
- ✓ The address of the employer
- ✓ Your start date
- ✓ Your end date

5. Your home addresses over the past 5 years: Please write out your home addresses over the past 5 years. You must include:

- ✓ Address
- ✓ City
- ✓ State
- ✓ Date moved in
- ✓ Date moved out

6. Court disposition: If applicable, please bring any court disposition for any offense committed in the United States or abroad, regardless of whether the arrest resulted in a conviction. Examples: Traffic violations, Driving under the influence (DUI), shoplifting.

APPLICANTS WITH CHILDREN

1. Birth Certificates of your children under 22 years old, born **AFTER** you received your green card.
2. If children are 18 years old or younger, and do NOT reside with you; proof of child support. If the financial support you provide for your children is court ordered or sent via money order (e.g. Western Union, MoneyGram) provide a transaction history.
3. Identify each of your children and stepchildren regardless of age.
 - ✓ Name
 - ✓ Address
 - ✓ Date of birth
 - ✓ Country of birth
 - ✓ Green Card number

APPLICANTS MARRIED/DIVORCED/WIDOWED

1. Marriage Certificate(s) for every marriage. If you cannot find your marriage certificate the divorce certificate is sufficient.
2. Naturalization Certificate of current spouse if spouse is a US citizen.
3. Divorce Decree(s) for every divorce or Death certificate if your spouse has died.
4. Marriage and Divorce or Death Certificate of your current spouse's prior marriage(s)